

Watford Rural Parish Council
Serving the Community since 1894

Parish Council Offices
Oxhey Drive, South Oxhey, Watford, Hertfordshire WD19 7SB
Telephone 0208 4280449 Email admin@watfordrural-pc.gov.uk



To Members of the Parish Council,

Councillors: Angela Arnold, Valerie Coltman, Hrithik Dattani, Mashkoor Khan, Joan King, Stephen King, Clare Leahy, Sean McCluskey, Ronan MacManus, Alison Scarth, Sakhana Uthayakumar, William Waite, Joanna Walker,

The **FULL COUNCIL PARISH COUNCIL MEETING** will be held at the above address on **Wednesday 8th MAY 2024 @ 7.30pm**, when your presence is summoned for transacting the business outlined below.

The press and public are welcome to attend the meeting.

A handwritten signature in black ink, appearing to read 'G. Williams'.

Gareth Williams, Clerk to the Council

FULL COUNCIL AGENDA

- 2425/1 ELECTION OF CHAIRMAN**
To receive proposals for the Office of Chairman of the Council and elect for the year 2024/2025
- 2425/2 ACCEPTANCE OF OFFICE**
To receive the Declaration of Acceptance of Office by the Chairman. To be duly signed by the Chairman and countersigned by Clerk as Principal Officer of the Council.
- 2425/3 ELECTION OF VICE-CHAIRMAN**
To receive proposals for the Office of Vice-Chairman of the Council and elect for the year 2024/2025
- 2425/4 NOTICE OF A "MOTION TO ACCEPT CO-OPTED COUNCILLOR"**
Candidates will be asked to introduce themselves to the Council. They will then be asked to leave the meeting whilst councillors discuss their application.
- 2425/5 ACCEPTANCE OF OFFICE**
Declaration of Acceptance of Office to be signed by any successful co-option candidate. To be duly signed by the candidate and countersigned by Clerk as Principal Officer of the Council.
- 2425/6 APOLOGIES FOR ABSENCE**
To receive and accept apologies for absence.

- 2425/7 DECLARATIONS OF INTEREST AND DISPENSATIONS**
To receive declarations of interest for items on the agenda. To receive written requests for dispensation for items on the agenda. To grant any dispensations
- 2425/8 PUBLIC PARTICIPATION**
To note if any members of the public have requested to speak at this meeting, in accordance with the Parish Council’s Public Speaking Arrangements.
- 2425/9 POLICE MATTERS**
To receive a report from the Local Safer Neighbourhood Team.
- 2425/10 REMOVAL OF 328 BUS ROUTE**
Discuss options on how this route can be resurrected.
- 2425/11 ALTHAM WAY MEADOW & ASTRO TURF PITCH**
Discus TRDC decision to close the astro turf pitch in light of the upcoming handover lease to Herts County Council
- 2425/12 MARKET**
Discuss latest developments.
- 2425/13 TO CONFIRM THE MINUTES**
Full Council Meeting on April 10th 2024
- 2425/14 TO RECEIVE A REPORT ON AGREED ACTIONS FROM THE LAST MEETING AND DISCUSS MATTERS ARISING**
Pertaining to previous minutes. Not covered by Agenda items
- 2425/15 COMMUNITY MATTERS/CORRESPONDENCE TO CONSIDER**
To receive any questions from local community organisations. To consider any written correspondence. NB in relation to our powers.
Further – None at this time but may bring to meeting should an urgent one come in
a) Manor View Practice – funding for health equipment. Discuss Revised request.
b) Grant application – Impactful Governance – LGBTQ Mentoring Service for local residents £2500. Review answers supplied to the questions asked by Council and decide on application.
c) Letter from Three Rivers Chief Inspector re. police attendance at meetings.
- 2425/16 PLANNING**
Discuss applications. (List below - validation start date 18th March to 1st May. NOTE other applications that come in after this date and before the meeting may be discussed)
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|--------------|-------------|-------------|--------------|-------------|
| 24/0470/FUL | 24/0569/FUL | 24/0589/FUL | 24/0599/FUL | 24/0600/FUL |
| 24/0610/FUL | 24/0645/FUL | 24/0647/FUL | 24/0657/FUL | 24/0664/FUL |
| 24/0684/CLPD | 24/0685/DIS | 24/0687/PDE | 24/0696/CLPD | 24/0698/PDE |
- 2425/17 TO APPOINT COUNCIL REPRESENTATION ON COMMITTEES, OUTSIDE BODIES AND ORGANISATIONS FOR THE FORTHCOMING YEAR**

2425/18 DIRECT DEBITS, BACS

a) To approve by resolution the use of Direct Debits payments for the following payments:

Organisation	Description
Three Rivers District Council	Garage Rental
Virtual Business Source	Payroll
Talk Talk	Telephone & Broadband
Land Registry	Land Enquiries
Amazon Prime	General Goods
Lex Auto Lease	Council Van Hire

b) To approve by resolution the use of BACS/ debit card payments for the following regular payments:

Organisation	Description	Organisation	Description
Amazon	General Goods	Newsquest	Funday Advertising
Castle Water	Utility Bill	P Barham	Preferred Supplier - Heating
Complete Fire Protection	Fire Safety/Alarm	Peter Ridley Waste Systems	Food Caddy Liners
Croxley Alarms	Security Alarm/Monitoring	PKF Littlejohn	External Auditor
EDF Energy	Gas & Electric supply	Remner Print	Funday Raffle Printing
Direct Line	Van Insurance	Ricky Tyler Landscapes	Open Space Maintenance
Futurelink Network Systems	IT Support	Ricoh	Printing/Photocopying
Harrisons Packaging	Dog Waste Bags	South Oxhey Radio Taxis	Community Taxi Scheme
Herts County Council	School Crossing Patrol	Payplus/HMRC/LGPS	Payroll
Herts Full Stop	Stationery and Cleaning Supplies	TBS Hygiene	Dog Bin Waste Collection
J Stratford	Preferred Supplier - Maintenance	Tesco	Online Shopping Lunch Club
JB Electrical	Preferred Supplier - Electrician		
Lamps & Tubes Illuminations Ltd	Christmas Lights		

c) SUBSCRIPTIONS & CORPORATE MEMBERSHIPS

To approve by resolution the continuation of the following memberships/subscriptions:

HAPTC/NALC
Society of Local Councils (SLCC)
Open Spaces Society
Campaign to Protect Rural England
Information Commissioners Office
Community Development Agency (CDA Herts)
NABMA (National Association of British Market Authorities)
Parish Online Mapping

2425/19 FINANCE & ADMINISTRATION

- a) March 2024 Payments and receipts for approval
- b) April 2024 Payments and receipts for approval (separate inclusion within pack))
- c) Fire Risk Assessment report. Discuss findings. Review Stair lift quotes. NB Due imminently but possible it may not be ready on the night.

- d) TRDC – Licence & Planning training – If any councillors would like to do this training. NB Only One Cllr allowed for each. NB HAPTC offer planning training too (£30 per cllr)
- e) WRPC Maintenance at Greenfield Avenue, Carpenders Park
Discuss discovery that TRDC own land that we are maintaining currently.
- f) Dates agreed for Full Council Meetings
- g) Financial & Management Risk Assessment 2024-2025
- h) Review Standing Orders 2024-2025
- i) Review Financial Regulations 2024-2025

2425/20

ANY OTHER BUSINESS